



HPE RETIREMENT MEDICAL SAVINGS ACCOUNT (RMSA)

OPT-IN to Reimbursement



Upon separation from HPE, Team Members are not automatically transitioned from the Accumulation to the Reimbursement Phase of the RMSA. Team Members must contact Fidelity and expressly request to opt-in to reimbursement. This is the act of transitioning from the Accumulation to the Reimbursement Phase of the RMSA. Transitioning to the Reimbursement Phase allows Team Members to file claims against their RMSA balance. Team Members can opt-in at any time once they are separated from employment with HPE.

Team Members opt-in to reimbursement as follows:

- Call the Hewlett Packard Enterprise Benefits Service Center at Fidelity: 800-409-4015
 - Enter your NetBenefits Username or Social Security Number, followed by “#”
 - The Phone System will ask: “How can I help you today?” The more you say, the better
 - Team Member should speak: “Retirement Medical Savings Account”
 - Team Member will then be routed to a Fidelity Associate
 - The Fidelity Associate will go through a security process and create a ticket to initiate the transition from the Accumulation to the Reimbursement Phase of the RMSA
- Opt-ins are effective the first of the following month from the opt-in request date
 - Enrollment and balance transfers into the reimbursement plan(s) will be completed within 10 business days of the opt-in effective date or as soon as administratively feasible
- Team Members will be able to submit claims for dates of service beginning with the opt-in effective date

